



INCLUSIVE SOCIETY
INSTITUTE

JOURNAL FOR INCLUSIVE PUBLIC POLICY (JIPP)

ABOUT THE JOURNAL

The Journal for Inclusive Public Policy (JIPP) is an official publication of the Inclusive Society Institute, who have as their main objective the promotion of a non-racial, non-sexist, socially just, fair and cohesive society, that embodies social and national democratic values.

WHAT DO WE PUBLISH?

JIPP publishes original peer reviewed theoretical, empirical, and analytical articles pursuing knowledge primarily in the fields of Public Policy Administration, Development, Government, Public Management, Political Science, Ethics, among others. The journal is interdisciplinary in nature and accepts articles with contributions in all subjects related to its area of focus.

Frequency: The journal is published twice a year

EDITORIAL POLICIES

Peer Review Policy

To ensure that we publish scientifically sound research material, the Journal for Inclusive Public Policy (JIPP) peer reviews all its published research outputs. As a matter of principle, all submitted articles are subjected to a three-stage review process: internal review, external review and editor's decision. Upon submission, the manuscript is subjected to internal review to determine its suitability for the Journal. This process primarily ascertains if the manuscript falls within the scope of the Journal's focus – public policy. If the article is suitable, then it is sent out for a blind peer review, which process helps authors to improve their manuscripts and assists editors in making their decision to publish or reject the manuscript. The editor, in light of the manuscript and reviews, makes the final decision, which could be any of the following:

- Accept as it is
- Accept with minor correction
- Requires major corrections
- Send revised manuscript for review again
- Reject

Authorship

All parties who have made a substantive contribution to the article should be listed as authors. Principal authorship, authorship order, and other publication credits should be based on the relative scientific or professional contributions of the individuals involved, regardless of their status. A student is usually listed as principal author on any multiple-authored publication that substantially derives from the student's dissertation or thesis.

Acknowledgements

All contributors who do not meet the criteria for authorship should be listed in an Acknowledgements section. Examples of those who might be acknowledged include a person who provided purely technical help, or a department chair who provided only general support.

Please supply any personal acknowledgements separately to the main text to facilitate anonymous peer review.

Funding

It is in keeping with generally accepted standards to acknowledge sponsors and funders of the research project. The JIPP, where necessary and applicable, expects authors to acknowledge their funders in an appropriate fashion.

Declaration of conflicting interests

The JIPP encourages authors to include a declaration of any conflicting interests. For example, the author could have some kind of relationship with the editor.

PUBLISHING POLICIES

Publication ethics

The JIPP is committed to high ethical standards in research production and dissemination. The Journal expects manuscripts devoid of the following:

Plagiarism

The JIPP takes issues of copyright infringement, plagiarism, or other breaches of best practice in publication very seriously. We seek to protect the rights of our authors and we always investigate claims of plagiarism or misuse of published articles. Equally, we seek to protect the reputation of the Journal against malpractice. Submitted articles may be checked with duplication-checking software. Where an article, for example, is found to have plagiarised other work or included third-party copyright material without permission or with insufficient acknowledgement, or where the authorship of the article is contested, we reserve the right to take action including, but not limited to: publishing an erratum or corrigendum (correction); retracting the article; taking up the matter with the head of department or dean of the author's institution and/or relevant academic bodies or societies; or taking appropriate legal action.

Duplicate Submission

The JIPP generally only publishes original manuscripts. We do not normally accept duplicate submission (submitting the same article at two separate journals at the same time). The author must submit an original manuscript to our journal until the review process is complete.

Fabrication and Falsification of Data

The JIPP is committed to high standards of data ethics. Data must be collected and deployed in ways that are consistent with acceptable ethical standards. It is unethical to steal, manipulate, misrepresent, fabricate and falsify data.

Citation Manipulation

A manuscript must only cite relevant material. Unnecessary self-citation, honorary citation, among others, is forbidden.

Contributor's publishing agreement

Before publication, the JIPP requires the author as the rights holder to sign a Journal Contributor's Publishing Agreement.

Information required for completing your submission

You will be asked to provide contact details and academic affiliations for all co-authors via the submission system and identify who is to be the corresponding author. These details must match what appears on your manuscript. The affiliation listed in the manuscript should be the institution where the research was conducted. If an author has moved to a new institution since completing the research, the new affiliation can be included in a manuscript note at the end of the paper. At this stage, please ensure you have included all the required statements and declarations and uploaded any additional supplementary files (including reporting guidelines where relevant).

Any correspondence, queries or additional requests for information on the manuscript submission process should be sent to the Journal for Inclusive Public Policy editorial office as follows: jipp@inclusivesociety.org.za

WANT TO SUBMIT AN ARTICLE?

EDITORIAL POLICY & GUIDELINES

The Inclusive Society Institute (ISI) invites scholars, academics and post-graduate students to contribute articles to the journal. It also welcomes unsolicited contributions.

Submitted articles need to follow the following prescripts:

- Frequency: The journal is published twice a year
- Philosophy: The ISI does research through the lens of social democracy and the developmental state. As such, all contributions need to be reconcilable with such belief systems.
- Article length: A minimum of 5 000 words, and a maximum of 8 000, excluding the reference section and abstract. The abstract should be no longer than 250 words
- Font: Arial, 12 points
- Spacing: 1,5
- Language: English
- Referencing: Harvard
- Peer review: The article will be reviewed by both an internal and external moderator.
- Remuneration: Currently the institute does not pay for contributions. Articles are to be submitted for altruistic purpose and a desire to influence the public policy discourse.
- Means of publication: Electronic
- Contact: jipp@inclusivesociety.org.za